

MD iMap Technical Committee Meeting Minutes

Place: Maryland Department of the Environment (MDE): Terra Conference Room (Baltimore, Maryland)

Date: 07/28/09

Time: 1:00 PM – 3:30 PM

Attendees: Julia Lukens (DBED), Kenny Miller (DNR/GIO), Ashley Buzzeo (CGIS), Brad Wolters (DHCD), Rowland Agbede (MDA), Frank Siano (MDE), Stephanie Martins (MDP), Mick Brierley (MEMA) – *phone*, Mike Sheffer (SHA) – *phone*, Kaushik Dutta (MDTA), Paula Ebnet (DOIT), Graham Petto (MDP), Jim Thomas (DHMH) – *phone*, Brad Spittel (BMC)

Summary: *The following minutes cover the notes that were taken during the MD iMap Technical Committee meeting that was held at location, date and time period noted above. This document is published for reference purposes only, and any questions as to its contents must be directed to either the Maryland State Geographic Information Officer (GIO) or the co-chairs of the MD iMap Technical Committee.*

AGENDA:

- Review of July 29, 2009 Executive Committee Meeting Minutes
- Document Review
 - Vision (Amended per May 29 Executive Meeting)
 - Governance
 - Technical Committee Charter
 - Executive Committee Charter
- iMap Viewer / Website Discussion – Post-ESRI User Conference
- State Boundary Dataset
- Additional Coordination Efforts
 - Governor's Interoperability
 - Interagency Council on Homelessness
- Next Steps / Action Items

ACTION ITEMS:

- Create a project summary template.
 - Graham will distribute that.
- Under the direction of Kenny to send Data Fact Sheet to organization
- Action for Kevin (Boone)
 - Demo for Ramona (<http://md.gisinventory.net/>)
- Distribute Executive Charter in the next Executive Committee meeting

MEETING NOTES:

- **Review of July 29, 2009 Executive Committee Meeting Minutes**
- Document review:
 - Vision document
 - Kevin Boone – updated vision document on security
 - Governance document
 - Distributed to executive committees for recommendation. Need to get back with suggestions and comments to Graham.
 - Charter document

- Distributed to the Technical committee
 - Membership – correct Rowland name
 - Looking for local committee representative for Technical and also on the Executive committee.
 - Engaging State Level members
- Talking on ESRI licenses from all State agencies
 - Jim will look into the license on DHMH end
 - Need to look for Local and Educational agencies licensing
 - Need other State agencies information apart from the list
 - Extension of licenses are included in the list
 - Paula has the ESRI maintenance quote for all state agencies. It make sense to get the information from the state agencies to see if we are missing anything
 - DBED has Business Analyst extension license for ESRI. This is a costly product and is not part of this list.
 - Discussion on single and concurrent license
 - Accurate dollar amount needs to come up
 - Should we include Bentley products as part of the license list
- Kenny has a copy of the Executive charter which is different than the MD iMap charter. Kenny/Graham will modify the charter based on the Technical committee charter and distribute in the next Executive committee meeting.
- There are different working group under MD iMap and MSGIC. Executives wanted to know what the working items for each group are.
 - Paula suggested to delineate Centerline, Boundary as Projects
 - Template of the project show high level one page description. MSGIC might be the place to start for Boundary, Centerline etc projects.
 - Project procurement need to decided where it plays a role
 - Whether MD iMap will be the governance body for projects and work group in Maryland?
 - Should local projects be reported to the executive team? It was decided to start the process with the current projects and get the local ones later into the process.
- **Action: Create a project summary template.**
- MD iMap View
 - Gary Waters from ESRI thinks that creating one application for different users might not be the best solution
 - MD iMap portal is one way to look at whether one application or multiple application can be build from the site
 - Kenny talked about portal containing sites for all application and then one viewer.
 - Flex API looks for one robust application
 - Brad talked about issues to upgrade from one application to another (database to spreadsheet)
 - Recovery.gov has an option to bring in green print layers
 - Graham will talk and handout copies of MD iMap Application 3 page document to the Executive committee
- County Boundary
 - County and state boundary issues
 - Need Authoritative State boundary state
 - Open discussion for executive whether who is the authoritative source for boundary? Is it Maryland Geological Survey or MDP or SHA
- Interoperable
 - DHR asked MDP for human services layer
 - DHMH were asked by HUD for homeless services layer
 - DHR plans to attend the Technical committee document
 - Kenny talked about mapping where the camera location in iCCTV
 - CHART
 - MDTA
 - Kenny talked about Federal grant available for broadband mapping. Contract proposal due Aug 14. Federal Government under legislative mandate to complete by 2010 and they want it at address level.
 - A total of 90 million grant available to complete to do a Fiber optic broadband from Western Maryland to Eastern shore. 40 members are involved except Comcast.
 - Traffic records – CGIS runs mapping of analysis of crash data
 - Gold print – Governor interested for heritage oriented trails.

- Trail print – MDOT for trails maps
- Growth print – land conservation and land patterns.
- Hope Initiative – foreclosure data, neighborhood, hope organization.
- Paula talked about data.gov
- ESRI is thinking about caching like Google and Microsoft
 - What is MD iMap for caching level for MD iMap?
- **Action: Under the direction of Kenny to send Data fact sheet from organization**
- **Action for Kevin: Demo for Ramona**

-END MEETING-